



City of Riverside



PERMIT No. \_\_\_\_\_

# BUILDING PERMIT APPLICATION

Per City of Riverside Zoning Ordinance 2002-0507 prior to the application of any new construction/addition building permit, a zoning certificate shall be applied for and issued.

COMPLETE EACH SECTION.

CHOOSE ONE: Commercial Residential

CHOOSE ONE: New Construction Addition Alteration Repair Other \_\_\_\_\_

Contractor Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Contractor Business Name: \_\_\_\_\_ BL#: \_\_\_\_\_

Contractor Email: \_\_\_\_\_

Job Address: \_\_\_\_\_ Subdivision / Lot: \_\_\_\_\_ a

Zoning Certificate No: \_\_\_\_\_

OR Parcel PIN: \_\_\_\_\_ Find online at <https://map.stclairco.com/parcelviewer/>

Property Owner: \_\_\_\_\_ Property Owner Phone: \_\_\_\_\_

Authorized Agent Form On File: Yes No (If Applicant is not Property Owner, an Authorized Agent Form must be submitted.)

Total Contract Value: \$ \_\_\_\_\_ (A cost valuation document shall be provided upon request.) Proposed Use: \_\_\_\_\_

Description of Work: \_\_\_\_\_

Construction requires excavation of Street, Road, Alley, or Right of Way? Yes No

Foundation Type: \_\_\_\_\_ Sewage: Sewer Septic-Health Dept. Permit No.: \_\_\_\_\_

Building Height: \_\_\_\_\_ FT Setbacks: Front \_\_\_\_\_ FT Rear \_\_\_\_\_ FT Side \_\_\_\_\_ FT

Lot Area: \_\_\_\_\_ SF Building Area: \_\_\_\_\_ SF Heated Floor Area: \_\_\_\_\_ SF

\* New Residential Construction - Stories: \_\_\_\_\_ Bedrooms: \_\_\_\_\_ Baths: \_\_\_\_\_ Rooms: \_\_\_\_\_

## PROPOSED SUBCONTRACTORS: LIST ALL SUBCONTRACTOR INFORMATION ON NEXT PAGE

My signature, whether written or digital, certify that the information given above is correct to the best of my knowledge and the work authorized upon this application is to be done in accordance with the currently adopted edition of the International Building Code and that I am fully licensed and certified as required by city, state and federal laws. The parties hereby agree that this document may be executed with electronic signatures and shall be valid and binding on the parties.

Contractor Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Date: \_\_\_\_\_

Submit by email to [revenue@riverside-al.com](mailto:revenue@riverside-al.com)

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Riverside BL#: \_\_\_\_\_ Exp: \_\_\_\_/\_\_\_\_/\_\_\_\_

Zoning Cert #: \_\_\_\_\_

PPIN Check: N Y Zoning District: \_\_\_\_\_

Flood Hazard Area: N Y Flood Zone: \_\_\_\_\_

Parcel Easements: Y N

Zoning Approval Required: Y N

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PERMIT FEE: \$ \_\_\_\_\_



Job Address: \_\_\_\_\_

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**PROPOSED SUBCONTRACTORS:**

NAME

CONTACT INFO

Concrete/Masonry: \_\_\_\_\_

Plumbing: \_\_\_\_\_

HVAC: \_\_\_\_\_

Drywall/Paint: \_\_\_\_\_

Framing: \_\_\_\_\_

Electrical: \_\_\_\_\_

Roofing: \_\_\_\_\_

Flooring: \_\_\_\_\_

Other: \_\_\_\_\_

Other: \_\_\_\_\_

My signature, whether written or digital, certify that the information given above is correct to the best of my knowledge.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

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- **Site Plan must be submitted with permit application and, once approved, adhered to.**
  - **Property owner is solely responsible for being aware of and complying with any private covenants, conditions, or restrictions that apply to the property.**
  - **Property located in a Special Flood Hazard Area may have additional regulations and requirements.**
  - **More information available in the "Construction Document Guide" available online at [www.riverside-al.com/Forms](http://www.riverside-al.com/Forms)**

**Plot / Site Plan** - A plot/site plan may be drawn on one or more sheets. All plot plans must include the following information:

- Address and/or legal description of the lot or parcel on which the development is proposed.
- The boundaries and shape of the lot or parcel along with the dimensions (depth, width) in feet of all property lines.
- Location and orientation of all proposed buildings or structures to be built or placed on the lot or parcel.
- Distances of all existing and proposed principal buildings [houses], and any accessory structures, from property lines.
- Location and names of adjacent streets or highways.
- Location and dimensions of any rights-of-way, floodplains or easements.
- Measurements of all setbacks.
- Certain projects will require submission and approval of a site plan prepared by an architect, landscape architect or professional engineer licensed in the State of Alabama.